

“Owners/Residents Details”

In order for us to ensure accuracy of our records please complete the following and return this via facsimile to **(03) 8531 8190** OR post it to **LOCKED BAG 1291, PORT MELBOURNE VIC 3207**

Owners Details:	
Date Interest Acquired:	
Preferred Name for Correspondence including salutation (if different from above)	
Levy Address (if different to address already supplied)	
Lot Number:	
Unit Number:	
Owners Corporation Plan No. / Company Title Name:	
Owners Corporation Plan Address:	
Tenant Details:	
Agent Details:	
All Contact Telephone and Facsimile Numbers:	
Your Email Address(es):	
Emergency Contact Details: (Should we not be able to contact you please provide an alternative contact)	

Signed

Date